

**MINUTES OF THE MEETING
DERRY TOWNSHIP MUNICIPAL AUTHORITY
670 CLEARWATER ROAD
HERSHEY, PA 17033
MONDAY, AUGUST 28, 2023**

The Derry Township Municipal Authority Board held its regular monthly meeting on Monday, August 28, 2023, in the Conference Room of the Authority's Administration Building, 670 Clearwater Road, Hershey, Pennsylvania. The meeting was also available to Board members, Consultants and Advisors, and the general public virtually through GoToMeeting. Chairman Feidt called meeting to order at 6:00 p.m.

ROLL CALL

Attendees	In-Person	Virtually
Board Members		
Robert Cerminara	X	
Michael Corado		
Charles Duncan		X
David Feidt	X	
Ronald Furlan	X	
Kelly Heffner-Means	X	
Carter Wyckoff (arrived at 6:45 p.m.)		X
Staff		
William Rehkop (Executive Director)	X	
Kimberly Bloom (Deputy Director)	X	
Michael Postick (Stormwater Program Manager)	X	
Dennis Beck (Comptroller)	X	
Consultants		
Matt Bugli (Dethlefs Pykosh)	X	
Colin O'Brien (Brown and Caldwell)	X	
Josh Fox (HRG)	X	
Other Attendees		
Bruce Hulshizer (HRG)	X	
Mike Hess (HRG)	X	
Ryan Killen (HRG)	X	

PUBLIC COMMENT

There was no public comment at this time.

APPROVAL OF PREVIOUS MINUTES

K. Heffner-Means made a motion to approve the Minutes of the June 26, 2023 Board meeting. R. Furlan seconded. The motion passed unanimously by voice vote.

APPROVAL OF TREASURER'S REPORT AND BILLS FOR PAYMENT

Staff presented the June and July Treasurer's Reports and Bills for Payment for approval. K. Heffner-Means made a motion to approve the reports, seconded by R. Furlan. The motion passed unanimously by voice vote.

STAFF UPDATES AND REPORTS

2023 Budget Tracking & Financial Outlook

Dennis Beck, Comptroller, presented the Wastewater and Stormwater Statements of Revenues and Expenses projected for 2023 compared to Budget. This report used six months of actual data and six months of projections.

For wastewater, it appears that DTMA is on track with the proposed budget for 2023. The surplus for year end is projected to be slightly higher than anticipated at \$253,800. Projected Operating Revenue is 1.1% over budget with Sewer Charges from Direct Customers being approximately 3% over budget. Projected Operating Expenses are under budget by 1.1%.

Non-operating Revenue is looking to be \$213,000 under budget. However, Interest Income is projected to be \$665,000 over budget. The \$750,000 Federal Grant for the Southwest Treatment Plant Upgrade is no longer projected to be received in 2023.

Mr. Beck also presented the anticipated bank account fund balances at year end. Projections are that cash will be reduced by \$1.2 million for a year-end balance of approximately \$2.8 million. \$4.9 million will remain in the Investment Fund. Additional fund balances were shown in the report for the various Trust Funds and Restricted Funds relating to the construction projects.

For Stormwater, projected Operating Revenue is on budget. Projected Operating Expenses are 8.9% under budget. Contracted Repairs and Right-of-Way Maintenance combined for a total of \$89,000 under budget. Projected Non-Operating Revenue is \$143,000 over budget due to interest income. Projected Non-Operating Expenses are over budget by \$49,900 due to an unbudgeted \$50,000 debt issuance cost associated with a new 2023 DCIB loan. The Stormwater Investment Fund is projected to be nearly depleted with an anticipated balance of \$20,000 by year end.

Next, the Executive Director provided information for a sewer rate adjustment strategy for 2024. He noted that since the beginning of the COVID-19 pandemic, Staff has continuously monitored any potential impacts to the Authority's financial position for the near-term as well as any potential long-term impacts to future financial planning. In 2021, the Board approved a three-year rate adjustment strategy beginning in 2022 (2022--2%, 2023--2%, 2024--3%). These proposed rate adjustments are reviewed when preparing the budget for the following year to be sure that the proposed adjustment is sufficient to support budgetary requirements or can be amended as necessary.

The Director explained that the delays in construction of the Energy Enhancements Project have significantly impacted the Authority's annual operating costs, as the sustainable benefits from this project for reducing DTMA's dependency on electric and gas utilities have not yet been realized. In addition, the Authority experienced a reduction in hauled waste acceptance and tipping fee revenue due to impacts to the facility's operations as a result of the ongoing construction from March 2022 to March 2023. Once this project is completed later this year, the Authority will begin to realize operational savings with the offset of monthly electricity, natural gas, and heating fuel costs as well as an increase in revenue with the increased capabilities of accepting additional hauled-in waste. Annual operating and maintenance cost savings for 2024 are anticipated to be nearly \$500k.

Operating expenses in 2023 have significantly increased due to the rising commodity costs for wastewater treatment process chemicals and costs for equipment repairs and replacement. The operating expenses

have also been impacted by an increase in employee health care benefits costs and last year's amendment to the Authority Pension Plan.

Finally, the construction delays in completion of the S.R. 230 Corridor Sanitary Sewer Extension in Londonderry Township has caused the Authority to experience a reduction in the tapping fee receipts and monthly user rate billing as anticipated in 2023.

As part of financial conversations with DTMA's Trustee, Wilmington Trust, it was brought to Mr. Beck's attention that the current Bond Indenture states that annual Debt Service must be less than or equal to DTMA's Operating Revenue net of expenses. He proceeded to look into this and discovered that in 2015 through 2017 Operating Revenue averaged an approximate \$1 million surplus over Debt Service payments. In 2018 there was a deficit of approximately \$200,000 but then 2019 rebounded back to an approximate \$900,000 surplus. 2020 and 2021 had slight increases mainly due to the pandemic economy. However, 2022 showed a deficit of \$629,000 and the proposed deficit for 2023 is anticipated to be approximately \$1.3 million. The Debt Service for financing construction projects was accounted for with the annual rate increases; however, the increase in Operating Revenue net of the increased expenses as outlined previously has attributed to this significant deficit.

Another chart was provided which detailed the percentage increase or decrease to Operating Income, Operating Expenses, and Debt Service for each year from 2016 through 2023 (projected). In most years it appeared that the net change in Debt Service and Operating Expenses was higher than the increase in Operating Revenue. Since the nominal rate increases over the last several years have been used to offset the increase in Debt Service payments, the increase in unfunded expenses of approximately \$2.35 million over that same time period have been paid for with cash reserves.

Based on this information, it is anticipated that an 11% net rate adjustment would be needed for 2024. This rate adjustment is needed to cover the projected deficit of \$1.3 million for 2023, the increase to Debt Service for 2024, and a 3.5% inflation factor. Savings in plant operating costs of approximately 4% were also factored into the net rate adjustment.

The financial information was presented to the Board to provide the necessary information to effectively plan and develop future rate adjustment strategies to meet the Authority's long-term operational needs. Budget preparation for 2024 will begin in September so Staff is seeking the Board's input over the next few months on the Authority's rate adjustment strategy for next year and beyond.

R. Furlan asked if the 11% increase needed would be in addition to the 3% already approved for 2024 or would it replace the 3% proposed increase. The 11% increase would be in place of the 3% already approved. Mr. Rehkop noted that it may be possible to develop a multi-year rate adjustment strategy over the next 3-5 years to meet the projected revenue requirements. Savings on expenses from the startup of the energy enhancement equipment and projected increase in revenue from the additional hauled-in waste are estimated at this time. Rate adjustments for subsequent years after 2024 can be updated based upon current inflation rates and the savings and increased revenue experienced in 2024 after the energy enhancement equipment is brought online. The Board's consensus was to try to find a way to spread the 11% increase over a few years. Staff will prepare the budget using a 5% rate increase to see the effects of that increase.

Mr. Rehkop also noted that some additional funding gaps for current projects exist for which there will need to be some form of additional borrowing necessary. Staff needs to determine how much additional debt service can be added that will be supported by DTMA's rate structure.

Josh Fox of HRG and Staff had a meeting with PENNVEST to present the list of potential projects and discuss the possibility of DTMA successfully qualifying for funding. It appears that most of the projects presented would qualify for consideration of PENNVEST funding via low-interest loans. But it was also determined that some or all of the biosolids gasification project may qualify for grant funds due to the project providing for the treatment of emergent contaminants such as PFAS and PFOA. PENNVEST has very favorable interest rates and a loan structure whereby DTMA could apply for all projects at one time but the funds would be dispensed over a period of time as the projects are approved. Loan payments are based on when the funds are distributed and not on the overall approved amount.

R. Cerminara asked if these financial projects took into account the new customers that will be added to the system in 2024. Mr. Beck stated that they were not considered in the projections since the initial revenue gains would be nominal in the first round of connections of existing customers along Rt. 230. However, connection of the two existing mobile home parks may occur in 2024 which would provide an additional increase in revenue for new customers, but there is no set date on when that may occur. Mr. Rehkop explained that projected revenues from additional connections in Londonderry Township will be considered more at the time that financing is discussed for the Southwest Treatment Plant Upgrade Project and the future sewer extension projects in Londonderry Township. Connection fees, special purpose fees, and the sewer rate structure will be reviewed to determine the viability of these projects for financing.

Mr. O'Brien noted that the Energy Enhancements Project may qualify for some investment recovery funds available in the Inflation Reduction Act once the project reaches substantial completion. The Board also inquired as to what liquidated damages may be available from the contractor due to the significant delay in the completion of this project. There are claims for approximately \$500,000, but resolution of the liquidated damages claims may be realized in a combination of savings in project costs and/or some cash payments. Mr. Rehkop noted that due to the delay in starting this project and various issues with PPL, DTMA has experienced approximately \$1 million in added treatment expenses and lost revenue from tipping fees for the acceptance of high-strength organic waste.

CONSTRUCTION CONTRACTS UPDATE

The Executive Director provided the following updates for current contracts.

Clearwater Energy Enhancements Project [Contracts 2020-02G, 2020-02E, 2020-02H]

A progress meeting and substantial completion walkthrough was held on July 25th by Brown and Caldwell (BC) and Bassett Engineering (Bassett) to discuss the progress of remaining work and associated punch list items with Authority Staff. Mr. O'Brien stated that the project is essentially complete except for the punch list items. The most significant outstanding item is the completion of the interconnect agreement with PPL which will permit DTMA to bring all equipment online. Due to several staff changes at PPL, the DTMA project has been delayed significantly. Staff and BC continue to stay in contact with PPL to see when this can be resolved.

Final close out change orders have been submitted by the General and Electrical contractors. Change orders 12-15 for Eastern Environmental net an increase to the General contract of \$20,015. Change order #3 for Pagoda Electric work change directives provides for an increase of \$39,203.54 to the Electrical contract.

Raw Sewage Pumps Replacement [Contract 2020-03]

Staff is working with both contractors on punch list items identified at the substantial completion walk through.

Spring Creek Interceptor Upgrade Project [Contract 2022-01]

Josh Fox reported that Ankiewicz Enterprises, Inc. (Ankiewicz) has identified September 11th as the date that the asbestos abatement work will begin with their subcontractor. The asbestos abatement, discovery of numerous utilities that were not identified prior to construction, and a PPL project that had not been previously revealed during preconstruction meetings have caused significant delays in this project. Final paving will probably not be completed in this year's paving cycle. The Spring Creek crossing work must be completed before the final tie in on East Derry Road can occur. DTMA Staff will coordinate with the Township on recommendations on how to prepare this road for winter and will then resume paving in the spring.

Londonderry Township Route 230 Sewer Extension

Authority Staff, HRG and Londonderry Township held two public meetings at the Londonderry Twp. Fire Company. These meetings were very productive and were presented in a manner that informed residents of the connection procedures, associated fees, state funding options for residents needing assistance, and clarification of frequently asked questions. Mandatory connection letters were mailed out at the beginning of August. There are approximately 102 connections. Water lines were also installed as part of this project, but no connections are being permitted at this time due to some fire suppression testing issues at the new warehouses.

DTMA Open House

Staff will be hosting an Open House and Plant Tour of the Clearwater Road (CwR) WWTF on Saturday, September 9th from 8 a.m. to noon. A presentation of the wastewater and stormwater services will be given as well as a tour of the facilities, a tour of the testing laboratory, and a demonstration by the Collection System's TV truck and flush truck. Educational materials and light refreshments will also be provided. Staff looks forward to welcoming the public to tour the Clearwater Road plant and hopes to see many familiar and new faces at the tour. Staff also provided a tour to 35 HRG representatives in August.

ENGINEERING STATUS REPORT

The Executive Director provided the following report for current contracts.

Southwest Treatment Plant Upgrade

Staff continues to await approval from US EDA for the project plans and specifications. Once this process is approved, Hazen will proceed with the contract bid advertisement.

High Meadow Pump Station Upgrade

Josh Fox reported that HRG has prepared and distributed a 90% design plan set for Staff review on August 17th. A meeting is scheduled with HRG and Staff on September 20th to review the updates made to the

plans. Coordination continues with Hershey Trust and their engineer with respect to coordinating the pump station design in tandem with PADEP planning needed for the Hershey West End development project. This planning will need to be finalized before the project's Water Quality Management Part II Permit application can be submitted. HRG has prepared a final version of the WQM Part II permit for PADEP submission.

Modifications to the pump station design and site plan have been made and continue to account for additional flows from Hershey Entertainment & Resorts. HRG has withdrawn the NPDES permit due to an expanded impervious area and LOD at the proposed pump station site. HRG is currently working on scheduling infiltration testing at the project site to address NPDES permit application requirements. Resubmission of the NPDES permit will follow once the infiltration testing is completed.

South Hanover Township (SHT) Force Main Upgrade Sewer System Capacity Study

Rettew is preparing, on behalf of South Hanover Township (SHT), an Act 537 Special Study for submission to PADEP for the force main replacement and upsizing. HRG and staff have provided comments and recommended revisions to their plan for reconnecting the proposed force main to the existing Spring Creek interceptor. In the meantime, the project was put out for bid before the comments and recommendations that HRG and DTMA Staff had provided to SHT had been addressed. Rettew is currently working on addressing these revisions, as the project bidding process will be restarted once updated plans are completed. Rettew had met with Authority staff on July 17th to discuss progress made in incorporating these revisions. Staff has been provided a preliminary updated plan from Rettew and will continue to coordinate with Rettew and SHT as necessary.

Maintenance Garage Expansion

The project's land development plan (Plan) was approved by the Township Board of Supervisors at their July 25, 2023 public meeting. Staff and SGS continue to work on the final design.

Southwest WWTP Headworks Project

On August 21st, HRG provided Staff a 90% plan submission and bid document set for review. HRG and staff will meet on September 6 to review the plans and associated comments. In the meantime, HRG will be actively working on finalizing all bidding documents and specifications to prepare for bidding, which is anticipated in late September. The project has been expanded to address the need for additional Headworks system effluent hydraulic capacity to accommodate future flow. HRG staff has been in active communication with Staff to field verify and move the project design and specifically the effluent pipe replacement forward.

High Meadow Pump Station Drainage Basin Flow Monitoring Plan

The flow monitoring period has ended and the meters have been pulled. It appears that a great deal of data has been received. HRG will prepare a report for Staff to review with a final presentation to the Board at the October meeting.

High Strength Organic Waste (HSOW) Offloading Station Improvements

HRG submitted a draft version of the evaluation study on the recommended improvements for this facility. The evaluation has been expanded to investigate the potential for additional on-site HSOW storage in order to provide consistent feed to the anaerobic digester and greater hauling/unloading flexibility. HRG and DTMA Staff held a meeting on July 25th to further discuss the recommendations and to address any remaining Staff comments in order to finalize the study.

Biosolids Drying and Gasification Project

Staff and Brown & Caldwell (BC) continue to move forward with planning and design of the biosolids drying and gasification project. Efforts remain concentrated upon prioritizing and reviewing numerous equipment and process submittals from Ecoremedy. BC and Staff have evaluated the most feasible and cost effective options for cake receiving, conveyance, and storage equipment.

An application for an Air Quality Permit was submitted to PADEP on May 18th and Staff received an administrative completeness notice from PADEP on June 8th. Minor technical deficiency comments were received from PADEP on August 24th. Staff will be working with BC and Ecoremedy on addressing these comments provided by PADEP, and in the coming weeks an AQM Permit application resubmission will be in order.

Clearwater WWTF Headworks Upgrade Project

BC continues working on the screening equipment evaluation and selection.

IDIQ Sanitary Sewer and Storm Sewer Repairs

A preconstruction conference was held by HRG and Staff on Thursday, July 27th to kick-off of both Contract 2023-01 - Excavation and 2023-02 – Trenchless with representatives from Rogele, Inc. and Mobile Dredging and Pipe Video. HRG issued the notice to proceed to both Contractors. HRG is currently in the process of reviewing submittals for both IDIQ Contracts and anticipates the issuance of the first Work Order to be completed in early September, pending the completed review of the submittals.

Stormwater Capital Improvement Plan (CIP) and Stormwater Program Fee Rate Study

Since the inception of the DTMA Stormwater Program (Program) in 2017, stormwater rates have remained unchanged at \$6.50/ERU. This amount had proven to be adequate to fund the Program for several years. However, Pollution Reduction Plan (PRP) projects that were needed to meet the requirements of DTMA's MS4 Permit (e.g. Deer Run and Bullfrog Valley Stream Restorations) have depleted a considerable amount of the Stormwater Fund that was aggregated over the previous years. Coupling that with the debt service that will now be incurred from the DCIB-G loans and the need to implement the infrastructure improvement projects identified in the CIP, it had become evident that a Stormwater Program rate increase is warranted.

DTMA contracted with HRG in August 2022 to develop a rate study to evaluate the future revenue requirements to implement the CIP based on MS4 permit requirements and a list of 17 projects identified by Staff. Rate increase scenarios have been developed based on a 10-year and 15-year implementation schedule relative to those priorities.

Bruce Hulshizer of HRG presented scenarios based on what projects are required by the MS4 permit and how aggressively the Authority wants to address those projects as well as factoring in existing infrastructure replacement needs. The proposed rate increases for these scenarios ranged from \$1.40 per year to \$1.80 per year through 2029 depending upon the scenario selected. Board and Staff agreed that meetings will be held with the Derry Township Stakeholders to discuss the need for a planned rate strategy and what impact these projects and subsequent rate increases will have on them. K. Heffner-Means suggested that information be provided at these meetings that shows how the projects done to date and those proposed are aligned with the needs of the stakeholders and the community. For example, show how the significant rainfall from severe summer storms can impact aging infrastructure which, in turn, can impede visitors at Hersheypark from accessing and enjoying the Park's facilities. The same example can be given for people having to access the Medical Center and the downtown area. Also, we

should provide information to the stakeholders that can reinforce the role that stormwater services provide to all aspects of the community and DTMA's commitment to provide those services in a fiscally responsible manner and promote the projects that have been completed for the community benefit, such as those at Bull Frog Valley Pond and Shank Park, with the funds that have been collected since project inception.

Currently there are several funding sources for stormwater projects that Staff will continue to pursue which may provide grant and/or low-interest loan opportunities for the projects. The Solicitor inquired if any consideration has been given on what the outcome on rates may be if the State courts ultimately determine that stormwater charges are going to be classified as taxes instead of fees. The revenue stream may not necessarily go away, but would have to be charged through the Township instead since they have taxing authority and DTMA does not. However, what would be impactful to the Authority's rates is that tax exempt properties would no longer be subject to paying the stormwater charges and there are several significant tax exempt entities in Derry Township that could become excluded. Mr. Hulshizer noted that this was not considered in their rate scenarios.

Staff will review the project list and based on the various rate strategy scenarios will make a recommendation at the next Board meeting for the proposed rate increase so that budget preparation can begin.

STORMWATER PROGRAM MANAGER'S REPORT

Mr. Postick provided the following report for current contracts.

Forest Avenue Swale and Oakmont Community Basin Retrofits

Work by the contractor, Kinsley Construction, Inc. (Kinsley) remains on hold at these two project locations until easements are obtained from Penn State Health, Penn State University, and the Hershey Trust to accommodate the Forest Avenue Swale and Wood Road portions of these projects. However, Hershey Trust has agreed to allow site work on their property north of Wood Road to proceed, and is finalizing the easement agreement documents. As a result of the above, and in order to accommodate the Shank Park Culvert Replacement work added to this project, Kinsley has submitted Change Order No. 2 to extend the project completion date to December 31, 2023. Kinsley has noted that they can potentially restart their work within 2 to 3 weeks.

Bullfrog Valley Stream Restoration

Site construction work as specified under the original contract at both project sites is essentially complete, with time having been allotted for planting and landscaping to establish as more conducive weather conditions. At this time DTMA and HRG are working with the Contractor to conduct Substantial Completion inspections at both sites as soon as possible, preferably within the next two weeks.

Ridge Road Drainage Improvements

DTMA Staff and HRG continue to advance project scheduling, permit applications and private property coordination. The status of the required permits was provided. Staff and HRG also met with representatives of Hershey Entertainment on July 20th to continue to determine the project construction schedule that is least impactful to Hershey Park and to accommodate existing Hershey Entertainment/Hershey Park facilities (e.g. underground electrical utilities, new site fencing).

On August 15th, DTMA Staff submitted to Dauphin County an application for a Dauphin County Infrastructure Bank-General (DCIB-G) loan in the amount of \$3,275,100.00 to fully fund the costs of this

project. This will be in addition to a loan in the amount of \$3,200,000.00 from DCIB-G that was granted in 2022. Full project costs are estimated to be \$6,997,800.00.

Brookside Park and Stoney Run Basin Retrofits

This project has been completed, and closure of the project contract can now be enacted. Kinsley has submitted Application for Payment No. 9, the final payment application, in the amount of \$37,843.44.

Stoverdale Road and Shopes Church Road Culvert Replacements

Staff at this time intends to proceed with the replacement of seven storm sewer culverts that cross the noted roads, with the intent to complete the work before planned Township repavement work on Stoverdale Road in 2024. To advance this project, a finalization of the design, permit renewal and bid documents are required. HRG has offered to complete the remaining design as well as construction phase services at an estimated fee of \$33,400. Staff recommends approval of this design work as fully described in the associated Project Assignment – Supplemental #1 agreement as provided by HRG per Resolution No. 2023-40.

Stonecutter Circle Drainage Improvements

Staff is also at this time is looking to proceed with improvements to areas of open space drainage behind private residences on Stonecutter Circle. Similar to the work on Stoverdale Road and Shopes Church Road, a finalization of the design, permit renewal and bid documents are required to advance this project. HRG has offered to complete the remaining design as well as construction phase services at an estimated fee of \$46,200. Staff recommends approval of this design work as fully described in the associated Project Assignment – Supplemental #1 agreement as provided by HRG per Resolution No. 2023-41.

Water Resource Enhancement Program (WREP)

A monthly meeting of the WREP advisory committee was held on August 23rd to discuss the associated costs of the goals of the program and how these costs would be distributed among the municipal stakeholders. DTMA's allocated costs would be approximately \$84,000. DTMA Staff is currently working on scheduling a one-on-one meeting to be held with the Tri-County Regional Planning Commission, HRG and DTMA to gain more insight into the rationale behind the cost sharing and to determine the degree of benefit of the WREP program for DTMA and its ratepayers. Staff feels this meeting is crucial, as a vote will be held in late September by the Advisory Committee to finalize the program and cost sharing method.

ITEMS FOR ACTIONS

Resolution #2023-33 – Ratification of project payments from the 2021C and 2022A Capital Project Funds for July and August payments: Staff reviewed the payments from the Capital Project Funds requiring Board ratification. This resolution was then approved on a motion by R. Furlan, seconded by R. Cerminara. The motion passed unanimously by voice vote.

Resolution #2023-34 – Approval of Proposal from Capital City Computers LLC dba IntermixIT to perform Complete IT Managed Security Services: This resolution was approved on a motion by K. Heffner-Means, seconded by R. Furlan. The motion passed unanimously by voice vote.

Resolution #2023-35 – Approval of Dauphin County Infrastructure Bank-General (DCIB-G) loan application for the Ridge Road Drainage Improvements Project and Resolution #2023-36 – Approval to reimburse Authority general funds or sewer revenue bond funds with funds received from the DCIB-G

loan for payments made relative to the Ridge Road Drainage Improvements Project: These Resolutions were approved on a motion by R. Furlan, seconded by R. Cerminara. The motion passed unanimously by voice vote.

Resolution #2023-37 – Acceptance of the Engineering Services Agreement with Herbert Rowland and Grubic for the 2023 and 2024 Indefinite-Delivery Indefinite-Quantity (IDIQ) Program: This resolution was approved on a motion by R. Furlan, seconded by K. Heffner-Means. The motion passed by voice vote. D. Feidt abstained from voting due to a professional business association with HRG.

Resolution #2023-38 – Approval of Change Orders 12-15 for Eastern Environmental Contractors for Contract #2020-02G of the Clearwater Energy Enhancements Project: This resolution was approved on a motion by K. Heffner-Means, seconded by R. Furlan. The motion passed unanimously by voice vote.

Resolution #2023-39 – Approval of Change Order #3 for Pagoda Electric for Contract #2020-02E of the Clearwater Energy Enhancements Project: This resolution was approved on a motion by R. Furlan, seconded by K. Heffner-Means. The motion passed by voice vote. D. Feidt abstained from voting due to a professional business association with HRG.

Resolution #2023-40 – Approval of the Herbert Rowland and Grubic (HRG) Supplement #1 Agreement for Stoverdale Road and Shopes Church Road Stormwater Infrastructure Improvements and Resolution #2023-41 – Approval of HRG Supplement #1 Agreement for Stonecutter Circle Drainage Improvements: These resolutions were approved on a motion by R. Cerminara, seconded by R. Furlan. The motion passed by voice vote. D. Feidt abstained from voting due to a professional business association with HRG.

Resolution #2023-42 – Certification to close the 2018 Construction Fund and the 2019 Capital Project Fund: This resolution was approved on a motion by K. Heffner-Means, seconded by R. Furlan. The motion passed unanimously by voice vote.


Resolution #2023-43 – Authorization for access to Safety Deposit Boxes at PNC Bank: This resolution was approved on a motion by R. Furlan, seconded by R. Cerminara. The motion passed unanimously by voice vote.

PUBLIC COMMENT

There was no public comment at this time.

ADJOURNMENT

With no further business to come before the Board, K. Heffner-Means made a motion to adjourn the August 28, 2023 public meeting at 8:30 p.m., seconded by R. Furlan. The motion passed unanimously by voice vote.



(Assistant) Secretary